

Revised: 11/29/21

# Anastasia Lakes on the Island

Homeowners Association, Inc.

ARC Chair initials \_\_\_\_\_

Rec'd Date \_\_\_\_\_

## ARC Application (Return to Arc Chairperson)

(Application will be acted on ASAP and no more than 30 days from your submission)

DATE: \_\_\_\_\_ PRINT NAME: \_\_\_\_\_

ADDRESS: \_\_\_\_\_ Phone # \_\_\_\_\_

SIGNATURE: \_\_\_\_\_ Email: \_\_\_\_\_

Anticipated Construction Date \_\_\_\_\_ Anticipated End Date \_\_\_\_\_

**Description of Project:** Please describe on the lines below. If necessary, continue on additional pages. Applications should be accompanied with architectural drawings with dimensions, and the area staked out for the ARC to reference during inspection of application.

---

---

---

---

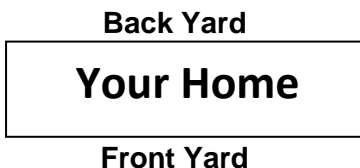
---

---

---

---

**\*\*If painting, attach color card here.**



Show location of Project on this or other paper and describe in as much detail as necessary for us to understand.

**Remainder to be filled out by ARC committee**

Date Received: \_\_\_\_\_

ARC Committee Signatures:

- |    |       |              |              |             |
|----|-------|--------------|--------------|-------------|
| 1. | _____ | Accept _____ | Reject _____ | Date: _____ |
| 2. | _____ | Accept _____ | Reject _____ | Date: _____ |
| 3. | _____ | Accept _____ | Reject _____ | Date: _____ |
| 4. | _____ | Accept _____ | Reject _____ | Date: _____ |
| 5. | _____ | Accept _____ | Reject _____ | Date: _____ |
| 6. | _____ | Accept _____ | Reject _____ | Date: _____ |
| 7. | _____ | Accept _____ | Reject _____ | Date: _____ |
| 8. | _____ | Accept _____ | Reject _____ | Date: _____ |

Your project has been \_\_\_\_\_ Date: \_\_\_\_\_

ARC Committee Chairman Signature: \_\_\_\_\_

(Any ARC comments will be recorded on back)

Note: A copy of approved/denied application to be provided to Management & Board members within 7 days of meeting by the ARC Chair

Revised: 11/29/21

# ARC Application

**Submit this signed form with your permit.**

**\*\*ITEMS TO KNOW BEFORE YOU APPLY AND ARE TO BE COMPLIED WITH DURING YOUR CONSTRUCTION (Rev 2018) \*\***

All homeowners have the right to make improvements to their property within the framework of the restrictions that are part of this "Deed Restricted" community. The ARC committee will offer advice and help to guide you through this process. If the committee and you cannot agree then you have the right to appeal to the Board of Directors.

**HOME OWNER**

1. **This form must be signed by the Homeowner and Contractor, if applicable, and returned to the ARC with page 1.**
2. This application is valid one year from approval date.
3. The ARC has 30 days to approve your application from receipt of application date.
4. This form is for all projects, including all exterior painting, minor exterior alterations, landscaping, etc. as well as large projects, such as additions to the house, pools, bulkheads, or other larger projects will also require a full set of plans to be submitted with this form.
5. **Painting-** Before painting obtain the "pre-approved color samples" from the ARC or Coastal Realty. NOTE: These pre-approved color samples are a guideline only. Then paint a 2-3 foot square sample of the new color on your home exterior wall and then submit your application for painting your house. Also, attach a sample of the new color on the application. Remember all trim must be painted white. Your garage door, AC fence, pool equipment fence and utility door may be painted the house color or white. The Utility Door may also be painted the color of the front door.

**CONTRACTOR & HOME OWNER**

6. If digging, you must consult the Irrigation Committee in order to avoid potential irrigation piping problems during construction. NOTE - if any pipes, wires, etc. are severed they must be immediately fixed at owners' expense.
7. Estimated start date \_\_\_/\_\_\_/\_\_\_\_\_ & completion date \_\_\_/\_\_\_/\_\_\_\_\_ All projects shall be started within one year from approval date.
8. All Port-a-Potties, Dumpsters and Project Materials will be placed on the owner's property and not the Association's streets, common areas or the easements of your property, unless authorized by ARC. Please remember the irrigation system when applying this rule.
9. Any damage to the Association's streets, common areas, neighbor's property or the irrigation system will be the responsibility of the property owner/contractor.
10. Safety fences are required around any exposed pool area during construction, if applicable.
11. No loud music will be allowed by any workers.
12. All construction work must be done between the hours of 7am and 6pm.
13. The display of construction co. advertising signs is only allowed during the day while contractor is on the site. Signs must be removed each day when contractor leaves.
14. Before any major digs it is strongly suggested you call "811" and a professional will come out so that electrical service conduit, TV cable water, sewer pipes etc. will be located, at no cost.

ALL OF THE ABOVE ITEMS MUST BE REVIEWED WITH YOUR CONTRACTOR BEFORE SUBMITTING YOUR APPLICATION TO THE ARC. WE BOTH AGREE TO THE ABOVE CONDITIONS AND STIPULATIONS:

\_\_\_\_\_  
Homeowner Date

\_\_\_/\_\_\_/\_\_\_

\_\_\_\_\_  
Contractor

\_\_\_/\_\_\_/\_\_\_  
Date